



## ResDiary Privacy Policy

### **About this policy**

Les Fontaines Tavern is committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible way. This policy outlines how we aim to achieve this and includes the information collected when:

you use our website [www.randalls-jersey.co.uk/Les-Fontaines-Tavern/](http://www.randalls-jersey.co.uk/Les-Fontaines-Tavern/)

you make a booking on our website.

you make enquiries on our website.

### **Definition of Personal Data**

Personal Data means any data that relates to an identifiable person who can be directly/indirectly identified from that data. In this case, it means personal data that you give to us via our site.

By providing your personal data, you agree that we can use your personal data in accordance with this policy.

Ensure you understand this policy in its entirety and take your time to read it.

### **Who are we?**

Les Fontaines Tavern is a restaurant/venue based in Jersey, Channel Islands.

We are part of a group of restaurants owned & operated by Randalls Limited.

Our registered address is: Les Fontaines Tavern, La Route du Nord, St. John, JE3 4AJ, Jersey

The head office address is: Randalls Limited, Clare House, Clare Street, St Helier, JE4 9NB, Jersey

### **How do we collect information from you?**

We collect information from you:

when you make a booking.

when you visit a restaurant (preferences, allergies etc.).

make an enquiry.

when you sign up to marketing emails.

### **What type of information is collected from you?**

You may be asked to submit personal information about yourself when you make a booking. We will collect this information so we can fulfill your booking request and you may dine at our venue.

### **When you make a booking:**

Les Fontaines Tavern may collect information such as:

title

name

e-mail address (used for booking confirmation and post-dining feedback emails)

home or work address

billing information taken for deposits, ticketing, or holding credit card information for use in the case of no-shows (where applicable)

telephone number

company name

dietary requests

marketing preferences (whether you opt-in or opt-out)

### **When you dine at Les Fontaines Tavern:**

marketing responses (where applicable)

survey responses

current and past restaurant reservation details

### **When you access our sites:**

There is "Device Information" about your computer hardware and software that is automatically collected by Les Fontaines Tavern.

This information can include:

device type (e.g. mobile, computer, laptop, tablet)

cookies

operating system

IP address

browser type & browser information (e.g., type, language, and history)

domain names

access times

settings

referring website addresses

other data about your device to provide the services as otherwise described in this policy.

### **Location information:**

If you use our website, we may receive your generic location (such as city or neighbourhood).

### **How is your information used?**

Our use of your personal data will always have a lawful basis, either because it is necessary to complete a booking, because you have consented to our use of your personal data (e.g. by subscribing to emails), or because it is in our legitimate interests.

We require the information outlined in the previous section to understand your needs and provide you with a better service, and in particular for the following reasons:

Internal record keeping.

Send you service emails (booking confirmation and post-dining feedback).

Improve our products and services.

Send marketing communications if you have opted in to receive them.

### **Who has access to your information?**

We will not sell, distribute, or lease your personal information to third parties. Any personal information we request from you will be safeguarded under current legislation.

We will only share your information with companies if necessary to deliver services on our behalf. For example service providers (e.g. ResDiary for the provision of online bookings), third-party payment processors, and other third parties to provide our Sites and fulfil your requests, and as otherwise consented to by you or as permitted by applicable law.

Third parties (including ResDiary) whose content appears on our Site may use third-party Cookies, as detailed below. Please refer to 'Use of Cookies' for more information on controlling Cookies. Please note that we do not control the activities of such third parties, nor the data they collect and use and advise you to check the privacy policies of any such third parties.

You may choose to restrict the collection or use of your personal information at any point. Please refer to the Your Choices section of this Privacy Policy for details.

## **How and where do we store data?**

We only keep your personal data for as long as we need to in order to use it as described in this privacy policy, and/or for as long as we have your permission to keep it.

For reservations taken through ResDiary software, your data will only be stored in the UK.

ResDiary data is stored securely in data centres managed by Rackspace.

## **Profiling**

We may analyse your personal information to create a profile of your interests and preferences so that we can contact you with information relevant to you. We may make use of additional information about you when it is available from external sources to help us do this effectively.

## **Your choices**

We will not contact you for marketing purposes by email, phone or text message unless you have given your prior consent. We will not pass your details to any third parties for marketing purposes unless you have expressly permitted us to. Furthermore, you can change your marketing preferences at any time by contacting us by email at [lesfontaines@randalls.je](mailto:lesfontaines@randalls.je)

You have a right to request a copy of the personal information that Les Fontaines Tavern holds about you and have any inaccuracies corrected. Any such requests should be made to this email address: [lesfontaines@randalls.je](mailto:lesfontaines@randalls.je)

You have the right to withdraw your consent to us using your personal data at any time, and to request that we delete it. We do not keep your personal data for any longer than is necessary in light of the reason(s) for which it was first collected.

Data will, therefore, be retained for the following periods (or its retention will be determined on the following basis):

For as long as you make an active booking(s) within any of the Randalls group of companies your data will be held on ResDiary for ease of future bookings.

Should you not book with us after a period of 36 months since your last booking then your data will automatically be removed from our system.

## **Security**

Data security is very important to us, and to protect your data we have taken suitable measures to safeguard and secure data collected through our Site.

## **Use of 'cookies'**

Like many other websites, we use cookies. We use them to help you personalise your online experience.

A cookie is a text file that is placed on your hard disk by a web page server which allows the website to recognise you when you visit. Cookies only collect data about browsing actions and patterns, and do not identify you as an individual.

We use cookies for the following purposes:

Performance and analytics: cookies help us analyse how the services are being accessed and used, and enable us to track the performance of the services. For example, we use cookies to determine if you viewed a page or opened an email. This helps us provide you with information that you find interesting. We also use cookies to provide insights regarding your End Users and your sites' performance, such as page views, conversion rates, device information, visitor IP addresses, and referral sites.

Third Parties: Third Party services may use cookies to help you sign into their services from our services. We also may use third-party cookies, such as Google Analytics, to assist with analysing performance. Any third party cookie usage is governed by the privacy policy of the third party placing the cookie.

Opting Out: You can set your browser to not accept cookies, but this may limit your ability to use the services.

Our Site may contain links to other websites. Please note that we have no control over how your data is collected, stored, or used by other websites and we advise you to check the privacy policies of any such websites before providing any data to them.

### **What happens if our business changes hands?**

We may, from time to time, expand or reduce our business and this may involve the sale and/or the transfer of control of all or part of our business. Any personal data that you have provided will, where it is relevant to any part of our business that is being transferred, be transferred along with that part. The new owner or newly controlling party will, under the terms of this Privacy Policy, be permitted to use that data only for the same purposes for which it was originally collected by us.

In the event that any of your data is to be transferred in such a manner, you will not be contacted in advance and informed of the changes, however you can contact the new owner to have your data deleted.

### **Restaurant groups**

We may share your information (such as meal or seating preferences and special occasions) with other restaurants in the Randalls restaurant group. This is to enhance the hospitality experience that we (the restaurant group) provide you when you dine with us (such as, trying to seat you by a window, if you previously expressed a preference for window seating) ("customised service") and to improve our table and shift planning.

In addition to providing you with more customised service, we may, as permitted by applicable law, share your information with our restaurant affiliates to support operations, such as to perform analytics, tailor marketing to you, support a loyalty program that you have chosen to participate in, and improve services.

For more information, please feel free to contact us at: [lesfontaines@randalls.je](mailto:lesfontaines@randalls.je)

**Changes to this statement**

Les Fontaines Tavern will occasionally update this Privacy Policy to reflect company and customer feedback. Les Fontaines Tavern encourages you to periodically review this statement to be informed of how Les Fontaines Tavern is protecting your information. This policy was last updated in April 2021.

**Contact Information**

Les Fontaines Tavern welcomes your comments regarding this Privacy Policy. If you believe that Les Fontaines Tavern has not adhered to this Privacy Policy, please contact The Randalls Data Protection Team at [gdpr@randalls.je](mailto:gdpr@randalls.je). We will aim to use commercially reasonable efforts to promptly determine and remedy the problem.